1. GUEST INFORMATION

|  |  |  |
| --- | --- | --- |
| First Name:  | Last Name: | ( ⬜ Mr. ⬜ Ms.) |
| Affiliation:  |
| Address:  | Country: |
| Phone:  | Fax: | Email: |
| Accompanying Person（⬜ Mr. ⬜ Ms.) | First Name: | Last Name: |
| Check-in Date:  | Check-out Date:  | No. of Nights ( ) |
| Check-in Time:  | Special Request:  |

2. HOTEL AND ROOM PREFERENCE

|  |  |  |
| --- | --- | --- |
| An official in charge | Hotel | Special Room Rates |
| Ms Estelle KwonTel +82-2-2022-0000 / Fax +82-2-2022-0567  E-mail: estelle.kwon@sk.com | **⬜ Grand Walkerhill Seoul** | **⬜ Deluxe : KRW 200,000** |
| **⬜ Vista Walkerhill Seoul** | **⬜ Deluxe : KRW 240,000** |

|  |
| --- |
| Room Type & Preference |
| **⬜ Twin Beds ⬜ Double Bed** |
| * Check in time is 15:00 & Check out time is 12:00. Rooms may not be guaranteed for early arrival unless pre-registered from the previous evening. Also late check-outs are subject to availability, a 50% discount off the above rate will apply if guest check out before 18:00 and after 12:00.

*\* Notes 1*. Grand Walkerhill Seoul & Vista Walkerhill Seoul are connected to each other on B1 floor.2. Rooms will be assigned on a first-come first-served basis..3. The hotel will send you the confirmation for your room reservation.4. All room rates are subject to 10% service charge & 10% government tax. 5. Breakfast: KRW 33,880 (includes 10% service charge & 10% government tax.) |

3. PAYMENT INFORMATION

*\* In order to guarantee your room reservation, your credit card information must be accompanied.*

|  |  |  |  |
| --- | --- | --- | --- |
| Card Type | ⬜ Amex ⬜ Diners ⬜ Euro Card ⬜ JCB ⬜ Master ⬜ VISA | Card No. |  |
| Exp. Date | / (MM/YY) | Signature |  |

*\* Cancellation Policy*

* Reservation is modifiable by 18:00PM on the 5-day before guest arrival.
* If guest fails to change or cancel before applied time on policy, one-night penalty charge will be applied.
* All policies are based on hotel time.